

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
January 03, 2018  
09:00 a.m.

**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW	A	CORNING W.D.
JIM LOWDEN	A	CORNING W.D.
DONITA HENDRIX*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
JOHN AMARO*	D	GCID
MIKE ALVES*	A	GLIDE/KANAWHA W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
DAN RUIZ*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
DAVIS W.D.  
HOLTHOUSE W.D.  
KIRKWOOD W.D.  
LAGRANDE W.D.  
PROBERTA W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK* (except for item C)	DOWNEY BRAND
ELIZABETH HADLEY	USBR, SHASTA LAKE
JAMES WATTS	DUNNIGAN W.D.

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Charter called the meeting to order at 9:01a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 9 Districts represented.

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**M/S/C –J.JONES/AMARO- UNANIMOUS**

To approve the January 3, 2018 Regular Meeting Agenda.

**MONTHLY RE-OCCURRING ITEMS**

A. **Board Meeting Minutes**

**M/S/C -J. JONES/HENDRIX-UNANIMOUS**

To approve the December 6, 2017 Regular Meeting Minutes.

B. **Treasurer's Report**

**M/S/C – HENDRIX/AMARO -UNANIMOUS**

To approve the November 2017 Financial Reports as presented.

C. **USBR Report**

Elizabeth Hadley, USBR NCAO Dep. Area Manager, discussed reservoir storage levels and the status of work on the new Warren Act contracts.

**GENERAL MANAGER'S REPORT**

**Operations & Maintenance**

- A. Manager Sutton reported on the following: Dry hydrology necessitating continued water operations, winter maintenance shutdown activities and the purchase of a new front loader.

**Meetings/Presentations**

- B. Manager Sutton reported on the upcoming Mid Pacific Region Water User's Conference, meetings scheduled with USBR and meetings regarding the ROC on the LTO of the CVP and Repayment Contracts.

**GENERAL BUSINESS**

**Elk Creek Bank Stabilization Project**

- A. Manager Sutton reported that the project was completed on December 19<sup>th</sup> and commended the TCCA staff on their great work that had to be completed in a very short time frame. The final project close out reports will be submitted to the regulatory agencies by mid-January pursuant to the permit terms.

**CVP Operations**

- B. Manager Sutton discussed the persistent dry hydrology, the continuing forecasts of the potential for a dry winter and consideration for examining the need to prepare water transfer documents in case of significantly reduced CVP allocations.

**M/S/C -RUIZ/MATHIS-AYES: H. CHARTER, K. HEBREW, D. HENDRIX, W. MATHIS, J. AMARO, M. ALVES AND D. RUIZ; OPPOSED: J. JONES; ABSENT: CORTINA W.D., DAVIS W.D., HOLTHOUSE W.D., KIRKWOOD W.D., LAGRANDE W.D., PROBERTA W.D. AND THOMES CREEK W.D**

To direct Manager Sutton to proceed with contracting with TC Water Districts (that choose to participate) and CDM Smith to prepare water transfer documents for the 2018 water year.

**Delta Issues Update (DSC, SWRCB, CA Water Fix)**

- C. Manager Sutton briefly reported on developments related to the CA Water Fix efforts.

**2018 TCCA Ability to Pay Study**

- D. Manager Sutton reported on the release of contracts to the participating Water Districts for participation in the ATP study and committed to working with USBR to get meetings scheduled and a timeline set for this effort.

**Sites Project Authority**

- E. The Board discussed the request of City of Sacramento and Sacramento County to join the Sites JPA as a Member and the proposed Resolution approving such request. After a lengthy discussion, no motion or action was taken on the item. Some concerns related to the request were voiced, related to the applicants' commitment to the Sites JPA mission and related to whether or not their participation as a Member was a good fit for the Sites JPA.

**Red Bluff Fish Passage Improvement Project**

- F. Manager Sutton briefly reported on the status of the O and M building.

**ATTORNEY REPORT**

**CLOSED SESSION**

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Two cases:**

**State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**

- A. 1. No action was taken and there was nothing to report.

**California State Water Resources Control Board-California Water Fix Hearings**

2. No action was taken and there was nothing to report.

**Conference with Legal Counsel-Anticipated Initiation of Litigation pursuant to Government Code Section 54956.9(d)(1): Two Potential Cases**

- B. No action was taken and there was nothing to report.

**Board Discussion-Govt. Code Section 54957: Appointment of Public Employee (District Counsel)**

- C. At the conclusion of the closed session, Chairman Charter reported that the Board unanimously voted to direct Manager Sutton to prepare and circulate a request for proposal for General Counsel Services for the TCCA.

**ADJOURNMENT**

Chairman H. Charter adjourned the meeting at 11:10 AM.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Halbert Charter