

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
April 04, 2018  
09:00 a.m.

**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
KEVIN HEBREW	A	CORNING W.D.
JIM LOWDEN	A	CORNING W.D.
CHARLES GRIMMER*	D	CORTINA W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
DONITA HENDRIX*	A	DUNNIGAN W.D.
MIKE ALVES*	A	GLIDE/KANAWHA W.D.
ZACH DENNIS*	A	LAGRANDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.

**DISTRICTS ABSENT:**

DAVIS W.D.  
4-M W.D.  
GCID  
HOLTHOUSE W.D.  
KIRKWOOD W.D.  
PROBERTA W.D.  
THOMES CREEK W.D.  
WESTSIDE W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK*	DOWNEY BRAND (OVER PHONE)
RICH ROBERTSON	USBR, WILLOWS
ELIZABETH HADLEY	USBR, DEP. AREA MANAGER
JEFF REIKER	USBR CVO MANAGER
DAVID MURILLO	USBR MP RD
SARA REYNOLDS	T& P FARMS
DON BABB	TCCA
SUSAN STRACHAN	CSUC

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Charter called the meeting to order at 9:03 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 8 Districts represented.

**PUBLIC COMMENT**

Jeff Sutton introduced Susan Strachan, CSUC. Susan discussed efforts to undertake a feasibility study to explore options to improve rural broadband service, inviting TCCA to participate in the advisory workgroup.

**APPROVAL OF AGENDA**

**M/S/C J.JONES/ALVES-- UNANIMOUS**

To approve the April 4, 2018 Regular Meeting Agenda.

**MONTHLY RE-OCCURRING ITEMS**

**A. Board Meeting Minutes**

**M/S/C -J.JONES/ALVES-UNANIMOUS**

To approve the March 1, 2018 Special Meeting Minutes.

**B. Board Meeting Minutes**

**M/S/C – J.JONES/ALVES -UNANIMOUS**

To approve the March 7, 2018 Regular Meeting Minutes.

**C. Treasurer’s Report**

**M/S/C-J.JONES/ALVES-UNANIMOUS**

To approve the February 2018 Financial Reports as presented.

**D. USBR Report**

David Murillo, USBR Mid Pacific Regional Director and Jeff Reiker, Manager of the Central Valley Operations USBR Office, provided details on the CVP Allocation Process and discussed the current challenges related to cold water pool impacting NOD WSC allocations. Lengthy discussion followed with the Board related to improving and modernizing the process to allow for more timely allocation updates. The Board communicated to Mr. Murillo and Mr. Reiker how important more timely allocation announcements are in light of the impacts to

growers. It impacts their ability to plan, get loans, contract, plant and every day of delay is critical at this juncture.

Rich Robertson reported that the Warren Act and 215 Contracts were completed and ready for execution. Mr. Robertson also committed to continue to monitor for 3F/215 opportunities.

Mr. Robertson also confirmed that water districts interested in participating in the process to convert from WSC to Repayment Contracts must notify the NCAO Area Manager, Don Bader, no later than May 31<sup>st</sup>.

### **GENERAL MANAGER'S REPORT**

#### **Operations & Maintenance**

- A. Manager Sutton reported on the completed Winter Maintenance Activities, as well as March and April water delivery operations.

#### **Meetings/Presentations**

- B. Manager Sutton reported on the upcoming ACWA Conference, including the meeting with USBR and a presentation to the NCWA Leadership Group related to NOD Ag WSCs.

### **GENERAL BUSINESS**

#### **Discuss and Consider Resolution for Designation of Applicants Agent for Non-State Agencies [requirement for Cal OES/FEMA funding submittal]**

- A. Manager Sutton reported on the status of the Cal OES/FEMA Process related to the Winter Storms Disaster Event in February 2017 and the need for a Resolution Designating an Agent for Non-State Agencies for grant funds.

### **M/S/C-DENNIS/J.JONES-UNANIMOUS**

To Adopt the Resolution for Designation of Applicant's Agent Resolution for Non-State Agencies Disaster No. Cal OES ID: 021-91009 and to authorize the General Manager to process and execute other documents necessary relating to the application for Cal OES/FEMA grant funds related to the Winter Storm Disaster of February 2017.

#### **Discuss and Consider TCCA Building/Infrastructure Insurance Levels**

- B. Manager Sutton reported on the following levels of insurance on the FPIP with GSRMA that have a higher deductible (\$5,000) and limits of coverage to the following amounts:

Red Bluff Pumping Plan - \$15,000,000  
Switchyard - \$4,000,000  
Fish screen - \$11,000,000  
Upstream/Downstream Canals - \$1,000,000  
Siphon - \$2,000,000

Bridge - \$2,000,000

The Board agreed that these amounts were appropriate. And further directed Manager Sutton to proceed with coverage for the Corning Canal Pumping Plant under the same terms in the amount of \$3,500,000.

**Discuss and Consider Authorizing General Manager to Execute the USBR Proposal for an MOU regarding an Alternative (Emergency) Worksite**

- C. Manager Sutton reported on a request from USBR to enter into an MOU providing that TCCA would permit USBR Willows Office Staff to utilize the TCCA headquarters as the secondary alternative worksite, for a limited period of time, in the case of an emergency that prevented this staff from reporting to either the USBR Willows Office or the Stony Creek Office.

**M/S/C-ALVES/SCHAAD -UNANIMOUS**

To direct Manager Sutton to work with USBR to prepare and execute an MOU regarding an Alternative (Emergency) Worksite for the USBR Willows Office Staff.

**Discuss and Consider Authorizing General Manager to Execute the USBR License to Use Reclamation Land (related to the Grapevine Pass Repeater Site)**

- D. Manager Sutton reported on the cost savings associated with moving all TCCA radio equipment associated with canal operations, from the PG & E facilities, to the USBR facilities at the Grapevine Pass Repeater Site. In exchange for use of these facilities, TCCA would commit to grade the Grapevine Pass dirt road up to, but no more than, twice per year, as necessary.

**M/S/C-DENNIS/J.JONES -UNANIMOUS**

To Authorize Manager Sutton to execute the USBR License to Use Reclamation Land related to the Grapevine Pass Repeater Site.

**2018 CVP Operations**

- E. Manager Sutton briefly reported on the status of CVP allocations, as this topic was covered at length during the USBR report.

**Delta Issues Update (DSC, SWRCB, CA Water Fix)**

- F. Manager Sutton reported on the status of the CWF and the SWRCB Bay Delta Water Quality Update efforts.

**2018 TCCA Ability to Pay Study**

- G. Manager Sutton reported that Steve Pavich, USBR, was in the process of preparing the farm budgets and starting to review district financials in preparation for meetings on the ATP Study.

**Sites Project Authority**

- H. Manager Sutton reported on the status of the Sites WSIP application, the addition

of Sacramento County/City of Sacramento as a Member of the Sites JPA and the addition of a Financing expert to assist in the Sites funding effort.

**Red Bluff Fish Passage Improvement Project**

- I. Manager Sutton reported that USBR is in the process of contracting to have Motor No. 6 taken off site for repairs stemming from problems that have been experienced with this unit since commissioning of the pumping plant. Manager Sutton discussed the option of looking into metal buildings for the O & M building cooperative agreement.

**ATTORNEY REPORT**

**CLOSED SESSION**

**Conference with Real Property Negotiators (Government Code Section 54956.8)**

1. Water Transfers/Purchase of Water

2. Property: Water supply to supplement 2018 CVP allocations

3. Under negotiation: Price, terms and amounts

4. Negotiating parties: Manager Sutton, Chairman H. Charter, Director Alves, Director T. Charter and Director Dennis

- A. No action was taken and there was nothing to report.

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Two cases:**

**State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**

- B. 1. No action was taken and there was nothing to report.

**California State Water Resources Control Board-California Water Fix Hearings**

2. No action was taken and there was nothing to report.

**Board Discussion-Govt. Code Section 54957: Appointment of Public Employee (District Counsel)**

- C. Chairman H. Charter reported out of closed session that the TCCA Board of Directors voted unanimously to select the law firm of Downey Brand to serve as the TCCA General Counsel.

**ADJOURNMENT**

Chairman H. Charter adjourned the meeting at 12:03p.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Halbert Charter