

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
 Of the
TEHAMA-COLUSA CANAL AUTHORITY
 5513 Hwy 162
 WILLOWS, CA 95988
 October 03, 2018
 09:00 a.m.

PRESENT:

HALBERT CHARTER**	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW**	D	CORNING W.D.
JIM LOWDEN*	A	CORNING W.D.
JAMIE TRAYNHAM**	D	DAVIS W.D.
DAVID SCHAAD**	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
MIKE ALVES**	A	GLIDE/KANAWHA W.D.
ZACH DENNIS**	D	LAGRANDE W.D.
JIM JONES**	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
DAN JONES**	D	PROBERTA W.D.
JACK MOSIER*	A	PROBERTA W.D.
BLAKE VANN**	D	WESTSIDE W.D.
DAN RUIZ*	A	WESTSIDE W.D.

DISTRICTS ABSENT:

CORTINA W.D.
 4-M W.D.
 GCID
 HOLTHOUSE W.D.
 KIRKWOOD W.D.
 THOMES CREEK W.D.

ALSO PRESENT:

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK**	DOWNEY BRAND
REBECCA SMITH	DOWNEY BRAND
NATALIE WOLDER	USBR, WILLOWS
STEVEN MARSH	MMMWC

“*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

CALL TO ORDER

Chairman Hal Charter called the meeting to order at 9:02 a.m.

DETERMINATION OF A QUORUM

Roll was called and a quorum was declared present for the conduct of business, with 10 Districts represented.

APPROVAL OF AGENDA

M/S/C-J.JONES/D.JONES-- UNANIMOUS

To approve the October 3, 2018 Regular Meeting Agenda.

PUBLIC COMMENT

Andrea Clark introduced Rebecca Smith from Downey Brand.

Manager Sutton informed the Board of the upcoming opportunity for Sexual Harassment and Ethics Training on Tuesday, November 6, 2018 at the TCCA headquarters.

MONTHLY RE-OCCURRING ITEMS

A. **Board Meeting Minutes**

M/S/C -ALVES /J.JONES-UNANIMOUS

To approve the September 5, 2018 Regular Meeting Minutes.

B. **Treasurer's Report**

M/S/C-SCHAAD /J.JONES-UNANIMOUS

To approve the August 2018 Financial Reports as presented.

C. **USBR Report**

Natalie Wolder reported on the WIIN Act Contract Conversion Process.

GENERAL MANAGER'S REPORT

Operations & Maintenance

- A. Manager Sutton reported on the following O & M activities: Significant reductions in water deliveries as the irrigation season slows down; water quality remains very good; aquatic weed applications have been concluded for the year;

winter preparations are ongoing related to cleaning of bathtubs, undershoots and overshoots; significant road grading work is being conducted; and staff is beginning to prep and painting on TCCA building facilities at both the Willows and Red Bluff compounds. Manager Sutton also discussed activities planned for the upcoming Winter Maintenance Shutdown period as of Dec. 1st.

During the Conversation related to the Winter Maintenance Shutdown, Director Murphy inquired regarding utilizing the canal during winter months for aquifer recharge. A discussion ensued regarding the timing and benefit of such activities, balanced by the need to plan and schedule efforts to comply with Funks Reservoir Winter operations and provide the opportunity for necessary canal maintenance.

Lastly, Manager Sutton discussed that the Proposed Draft 2019 Budget is close to being prepared and a finance Committee meeting would be scheduled shortly to review and make recommendations to the Board.

Meetings/Presentations

- B. Manager Sutton reported on the following: Upcoming planning meeting for the Mid Pacific Region Water User's Conference; Fall ACWA Conference; report on Dave Eggerton being named the new ACWA Executive Director; Tour for WEF NorCal tour at Red Bluff FPIP on Oct. 11th.

GENERAL BUSINESS

Election of Officers for the TCCA Board of Directors

- A. Chairman Hal Charter opened the floor for nominations for Chairman, Vice Chairman and Treasurer/Secretary of the TCCA Board of Directors.

Director Dennis made a motion to nominate Halbert Charter as Chairman, Director D. Jones seconded the motion.

Director Vann made a motion to nominate Zack Dennis as Vice Chairman, Director J. Jones seconded the motion.

Director Schaad made a motion to nominate Jeff Sutton as Treasurer/Secretary and Lisa Dicharry as Assistant Treasurer/Secretary, Director J. Jones seconded the motion.

No other nominations were received.

M/S/C-DENNIS, D. JONES, VANN, J. JONES, SCHAAD-UNANIMOUS

After an open vote, the results of the election were as follows: Halbert Charter elected Chairman, Zachary Dennis elected Vice Chairman, Jeffrey Sutton elected Treasurer/Secretary and Lisa Dicharry elected Assistant Treasurer/Secretary.

WIIN Contract Conversion Process

- B. Manager Sutton reported that USBR would be conducting a Technical Session on the WIIN Act Contract Conversion Process at 1 pm at the TCCA Boardroom that

afternoon to discuss the process in depth. Districts were encouraged to appoint their respective negotiators to participate in the upcoming Negotiation Sessions.

TCCA Ability to Pay Study

- C. Manager Sutton reported on the meeting with Steve Pavich, USBR, regarding the preliminary results of the ATP analysis, resulting in all TCCA districts losing ATP with the exception of LaGrande WD and Holthouse WD.

2018/2019 CVP Operations

- D. Manager Sutton discussed the need to be prepared on several fronts in the coming months related to next year's CVP operations and specifically the need to contemplate whether or not they wish to direct Manager Sutton to engage a consultant to prepare environmental documents for water transfers in case of a dry 2019 Water Year. The Board discussed the pro and cons related to the duration of such a transfer program. Manager Sutton committed to get further details to the Board to further inform the conversation.

M/S/C-ALVES/VANN-UNANIMOUS

After board discussion, the Board directed Manager Sutton to proceed with preliminary efforts towards contracting for the preparation of environmental documents to facilitate water transfers in 2019.

Discuss and Consider Extension of Permit to Operate Stony Creek CHO

- E. Manager Sutton reported on the pending expiration of the 1600 permit related to the Stony Creek CHO Operations. The Board discussed the benefits and costs associated with this effort, as well as exploring other means of conveyance of the subject water supply. Ultimately, the Board directed Manager Sutton to explore the costs, review the historical benefits in dry scenarios and to research the potential for alternate means of conveyance and report back to the Board. Utilization of reserves was also identified as a mechanism for covering permitting costs - should the Board choose to pursue extension of the permit.

Discuss and Consider Amendment to 2018 Budget to Allow for Use of CPP Reserves for CPP Motor Repairs

- F. Manager Sutton reported on the repairs to the 450 HP CPP motor completed by Koffler Electrical Mechanical Apparatus Repair, Inc. at a cost of \$40,635.17, Manager Sutton and Director Lowden discussed the purpose and history of the CPP Reserve that was created to cover such costs.

M/S/C-ALVES/HEBREW-UNANIMOUS

The Board directed Manager Sutton to Amend the 2018 Budget to include the use of \$40,635.17 from the CPP Reserve for the purpose of paying for these motor repairs.

Delta Issues Update (DSC, SWRCB, CA Water Fix)

- G. Manager Sutton reported on comments submitted on the CWF Amended EIS/EIR.

Sites Project Authority

- H. Manager Sutton reported on recent efforts by the Sites JPA regarding the following: Project financing; Phase 2 (permitting and preliminary design) project participation rebalancing; and efforts on 9 RFQs to contract for implementation of Phase 2 tasks. The Board had a lengthy discussion on the utility and benefits of the Project and also regarding issues on permitting, operations and water costs.

Red Bluff Fish Passage Improvement Project

- I. Manager Sutton reported on USBR's progress to contract for repairs to Motor 6.

ATTORNEY REPORT

CLOSED SESSION

Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Two cases:

- A. **State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**
1. No action was taken and there was nothing to report.

California State Water Resources Control Board-California Water Fix Hearings
2. No action was taken and there was nothing to report.

CLOSED SESSION

Public Employee Performance Evaluation (Government Code Section 54957)

Title: General Manager

- A. The board re-convened to regular session at 11:52 a.m.

M/S/C-ALVES/VANN-UNANIMOUS

The board approved to move the base salary of the General Manager to \$195,000.00, effective January 1, 2019.

ADJOURNMENT

Chairman H. Charter adjourned the meeting at 11:55 a.m.

Board Secretary
Jeffrey P. Sutton

Chairman
Halbert Charter