

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
December 4, 2019  
09:00 a.m.

**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
WADE DANLEY*	D	KANAWHA W.D.
ZACH DENNIS*	D	LAGRANDE/WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
TYLER LALAGUNA*	D	PROBERTA W.D.
DAN RUIZ*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
4-M W.D.  
GCID  
GLIDE W.D.  
HOLTHOUSE W.D.  
KIRKWOOD W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK*	DOWNEY BRAND
RICH ROBERTSON	USBR, WILLOWS
PETE RUDE	JACOBS ENGINEERING

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Halbert Charter called the meeting to order at 9:03 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 9 Districts represented.

**APPROVAL OF AGENDA**

**M/S/C-J.JONES/RUIZ-- UNANIMOUS**

To approve the December 4, 2019 Regular Meeting Agenda.

**PUBLIC COMMENT**

**MONTHLY RE-OCCURRING ITEMS**

**A. Board Meeting Minutes**

**M/S/C -J.JONES/HEBREW-UNANIMOUS**

To approve the November 6, 2019 Regular Meeting Minutes.

**B. Treasurer's Report**

**M/S/C-SCHAAD/J.JONES-UNANIMOUS**

To approve the October 2019 Financial Reports as presented.

**C. USBR Report**

Rich Robertson reported on the following: Current CVP storage levels and flood control operations; efforts to effectuate new Section 215/Warren Act contracts; appointment of Richard Welsh as the new MP Region Principal Deputy Director

**GENERAL MANAGER'S REPORT**

**Operations & Maintenance**

- A. Manager Sutton reported on the following O & M activities: Winter Maintenance Shutdown initiated from Dec. 1 – Feb. 15; description of repairs/maintenance to occur during this timeframe (concrete repairs, meter installations, check maintenance); report on completion of two of three FEMA projects.

**Meetings/Presentations**

- B. Manager Sutton reported on the following: Meeting with ACWA Representative Michael Cervantes; Authority Contractors RD Meeting; upcoming MP Region Water Users Conference in January.

## GENERAL BUSINESS

### Discuss PG&E Public Safety Power Shutoff Program

- A. Manager Sutton discussed the letter transmitted to PG & E regarding concerns with the PSPS; anticipated participation of PG & E representative at the next TCCA BOD Meeting. Thereafter a discussion ensued regarding challenges with the PSPS, low potential for viable generator alternative, investigation into other alternatives to mitigate/minimize impacts associated with the PSPS Program.

### Discuss and Consider Adoption of Resolution 2019-01 – Establishment of TCCA Minimum Annual Fee of One Dollar Per Acre for All Water Districts Served

- B. Manager Sutton discussed the details of Proposed Resolution 2019-01 -- for the establishment of a TCCA Minimum Annual Fee of one dollar per acre for all water districts served by the TCCA, to be initiated as of January 1, 2020 -- per the recommendation of the Managers Committee and Board direction at the November TCCA BOD meeting.

## M/S/C– RUIZ/J.JONES -UNANIMOUS

To approve Resolution 2019-01, “Establishment of TCCA Minimum Annual Fee”, with brief amendment per direction of Board.

### Discuss and Consider 2020 Water Year/Water Transfers

- C. Manager Sutton discussed the CEQA/NEPA process, costs and risk assessment associated with the need for and preparation of documents to effectuate a 2020 water transfer program. Manager Sutton also reported that the DWR white paper indicates a reduction of the ETAW for rice from 3.3 AF/acre to 2.9 AF/acre.

## M/S/C– SCHAAD/RUIZ -UNANIMOUS

To authorize Manager Sutton to execute contracts with the TCCA Water Districts desiring to participate in the 2020 TCCA NOD Water Transfer Program; to execute a contract with CDM Smith to proceed with the preparation of the necessary CEQA/NEPA documents and other necessary documents to effectuate the Program – cost for this effort to be paid for exclusively by the participating TCCA Water Districts.

### Discuss and Consider Efforts to Address USBR Grapevine Repeater Issues

- D. Manager Sutton discussed the maintenance concerns with the USBR backup generator at the Grapevine Repeater Site, a site visit to assess the circumstance, and efforts to provide SCADA alarming related to power at the site.

### Discuss Orland Unit Black Butte Water Conveyance Options

- E. Manager Sutton reported that efforts will be made to set up a tour of these facilities for the month of January.

### WIIN Act Contract Conversion Process

- F. Attorney Clark reported on the status of the WIIN Act Contract Conversion Process, and shared a proposed schedule projecting timeframe and steps to finalize this process.

**CVPIA True Up and CVP Cost Allocation Study Updates**

- G. Manager Sutton and Manager Murphy reported on the near completion and draft results of the CVP CAS, and the importance of finalizing this effort in regard to contract conversion. They also reported on the recent meeting with USBR regarding the proposal for the CVPIA True Up effort. Manager Sutton will be working with the TC Districts, the other two CVP Authorities, and CVPWA to formulate comments, questions, and concerns related to some of the details of this proposal.

**M/S/C- J.JONES/RUIZ -UNANIMOUS**

To authorize Manager Sutton to send a letter of support for the finalization of the Cost Allocation Study.

**Re-Initiation of Consultation on the Bos for the LTO of the CVP/SWP**

- H. Manager Sutton reported on the status of the new BO's, the recent litigation filed challenging these documents by several NGOs, and the recently reported intention to litigate these documents by the state of California.

**TCCA/USBR OM &R Transfer Agreement Renewal**

- I. Attorney Clark reported on the Public Negotiating Sessions with USBR regarding the Standard Clauses for the OM & R Transfer Agreements with TCCA, FWA, and SLDMWA.

**Delta Issues Update (DSC, SWRCB, CA Water Fix)**

- J. Manager Sutton reported on the status of the VA process and Delta Conveyance efforts.

**Sites Project Authority**

- K. Manager Sutton reported on the following: Sites JPA efforts to define proposed Sites operations; Meetings with USBR related to integrated operations and completion of the feasibility study are ongoing; Efforts continue to further refine the value engineering exercise and the affordability analysis prior to the initiation of Phase 2.

**Red Bluff Fish Passage Improvement Project**

- L. Manager Sutton reported that Motor #6 has been repaired and should be delivered and reinstalled in the next couple of weeks.

**ATTORNEY REPORT**

**CLOSED SESSION**

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] One case:**

**State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**

- A. 1. No report.

The January 1<sup>st</sup> board meeting will be canceled due to the New Year's Day Holiday. The Board tentatively scheduled the next Board meeting for Wednesday, January 8<sup>th</sup>, 2020, if necessary, subject to notice from the General Manager after consultation with the Chairman.

**ADJOURNMENT**

Chairman Halbert Charter adjourned the meeting at 11:35 a.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Halbert Charter