

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
March 4, 2020  
09:00 a.m.

**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
MITCH HARDWICK*	D	CORNING W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
JOHN AMARO*	D	GCID (Recused himself for 9C at 11:20 am)
MIKE ALVES*	D	KANAWHA/GLIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
DAN RUIZ*	A	WESTSIDE W.D.
JAMES PETERSON*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
HOLTHOUSE W.D.  
KIRKWOOD W.D.  
LAGRANDE W.D.  
PROBERTA W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK*	DOWNEY BRAND
MEREDITH NICKELL*	DOWNEY BRAND (via Conf. Line for 9B)
RICH ROBERTSON	USBR, WILLOWS
JEFF YANCY	TCCA
DON BABB	TCCA
STEVEN MARSH	MMMWC
MARY FAHEY	COLUSA COUNTY
LISA HUNTER	GLENN COUNTY

SARAH REYNOLDS  
JOSH DOWELL

T&P FARMS  
PHYTECH

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Halbert Charter called the meeting to order at 9:01 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 10 Districts represented.

**APPROVAL OF AGENDA**

**M/S/C-SCHAAD/J.JONES-- UNANIMOUS**

To approve the March 4, 2020 Regular Meeting Agenda with the following changes:  
Closed Session Item 9B moved up to General Business between 8B & 8C due to time constraints with counsel.

**PUBLIC COMMENT**

**MONTHLY RE-OCCURRING ITEMS**

A. **Board Meeting Minutes**

**M/S/C -ALVES/J.JONES-UNANIMOUS**

To approve the February 5, 2020 Regular Meeting Minutes and February 14, 2020 Special Meeting Minutes.

B. **Treasurer’s Report**

**M/S/C-ALVES/J.JONES-UNANIMOUS**

To approve the January 2020 Financial Reports as presented.

C. **USBR Report**

Rich Robertson reported on the following: Finalization of Section 215 and Warren Act renewals and efforts to address Warren Act water quality testing.

**GENERAL MANAGER’S REPORT**

**Operations & Maintenance**

A. Manager Sutton and Supervisor Don Babb reported on the following O & M activities: Canal Road spraying, Preparation of fish screen for deliveries,

Concrete repairs, FEMA Project work, Vegetation removal, Check 25 canal repairs, Grapevine Road Repairs and alarming, Water deliveries on TC and Corning Canals, Meter installations and Safety meeting reports.

**Meetings/Presentations**

- B. Manager Sutton reported on the following: ACWA Region 2 Tour, ATP Study Finalization, Orland Unit Tour and NCWA Annual Meeting.

**GENERAL BUSINESS**

**Form 700s/Ethics & Harassment Training**

- A. Manager Sutton reminded the board that all completed Form 700's are due by April 1st. Manager Sutton also reported on free training, either in person by GSRMA in April and May or online training, to fulfill Ethics and Sexual Harassment training requirements.

**SGMA Update: Mary Fahey, Colusa County; Lisa Hunter, Glenn County**

- B. Mary Fahey and Lisa Hunter provided an in-depth report on the status of the local GSA efforts in regard to the implementation of the SGMA for Colusa and Glenn Counties. Bill Vanderwaal also provided an update on the SGMA efforts in Yolo County.

**Discussion Regarding 2020 Water Year**

- C. Manager Sutton discussed the recent challenging dry hydrology, reservoir conditions and current modeling and operational circumstances that will affect TC allocations and operational considerations as the water year develops.

**Discuss and Consider 2020 Water Transfers**

- D. Manager Sutton discussed the status of the comments and development of the water transfer documents. After discussion with the Board, Manager Sutton was directed to continue to proceed with efforts to finalize this effort.

**Discuss and Consider Clearinghouse Resolution related to New Dept. of Transportation Program**

- E. Manager Sutton reported on the DOT Drug & Alcohol Policy Addendum in compliance with the New Department of Transportation Regulations.

**M/S/C -TRAYNHAM/ALVES-UNANIMOUS**

To approve Resolution 2020-01, A Resolution to Adopt an Addendum to the TCCA Drug and Alcohol Policy [Section 2190] in Compliance with the New Department of Transportation Regulations.

**Discuss and Consider Efforts to Address USBR Grapevine Repeater Issues**

- F. Manager Sutton discussed current efforts to repair the road to the Grapevine Repeater Site and upcoming meetings with USBR staff related to generator maintenance/replacement and alarming.

**WIIN Act Contract Conversion Process**

- G. Attorney Clark reported on the status of the WIIN Act Contract Conversion Process for participating TC Water Districts. The converted contracts are currently out for a 60-day public comment period that closes on May 4<sup>th</sup>. Director Traynham also discussed on upcoming financing presentations.

**Discuss and Consider CVPIA True Up and CVP Cost Allocation Study Updates**

- H. Manager Sutton reported on the comments submitted to USBR expressing TCCA support for some provisions in the draft policy and expressing our concerns and suggestions related to other provisions. Manager Sutton reported that he will stay engaged to work with USBR to address TC's policy concerns with this effort.

**Re-Initiation of Consultation on the BOs for the LTO of the CVP/SWP**

- I. Manager Sutton reported on the finalization of the BO's by USFWS and NMFS, and USBR's execution of the associated Record of Decision to adopt and implement the new BO's.

**Delta Issues Update (DSC, SWRCB, Delta Conveyance Project)**

- J. Manager Sutton reported on his efforts to prepare and submit comments on the CEQA scoping document being circulated by DWR for the Delta Conveyance Project. The comments will focus on TC concerns with redirected negative impacts caused by the Project in regard to the following: operational, water supply, diversion schedules, regulatory impacts, financial (beneficiary pays), and impacts to upstream storage.

**Sites Project Authority**

- K. Manager Sutton reported on the status of the Sites JPA outreach efforts (both in Sacramento and Washington, DC), permitting efforts, value planning process, operational modeling and project financing. Manager Sutton then reported on his election as Vice-Chairman of the Sites JPA and also discussed upcoming interviews for the Sites Exec. Dir.

**Red Bluff Fish Passage Improvement Project**

- L. Manager Sutton reported on Motor No. 6 being operational, fish screen preparedness for water deliveries and potential opportunities for forebay dredging.

**ATTORNEY REPORT**

**CLOSED SESSION**

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] One case:**

- A. **State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**  
1. No report.

**Conference with Legal Counsel-Anticipated Litigation-Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) One Case**

- B. 1. No report.

**Conference with Real Property Negotiators (Government Code Section 54956.8)**

- 1. Water Transfers/Purchase of Water**
- 2. Property: Water supply to supplement 2018 CVP allocations**
- 3. Under negotiation: Price, terms and amounts**
- 4. Negotiating parties: TBD**

- C. 1. No report.

**ADJOURNMENT**

Chairman Halbert Charter adjourned the meeting at 11:35 a.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Halbert Charter