

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
June 3, 2020  
09:00 a.m.

**NOTICE OF TELECONFERENCE:** Pursuant to Executive Order N-25-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number provided below. Members of the Board will participate by teleconference from other locations.

**Teleconference No: 1-866-459-7145    Conference Code: 2977453980**

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**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
MITCH HARDWICK*	D	CORNING W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
MIKE ALVES*	D	GLIDE/KANAWHA W.D.
RON LEE*	D	HOLTHOUSE W.D.
CERENA LEE*	A	HOLTHOUSE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
TYLER LALAGUNA*	D	PROBERTA W.D.
DAN RUIZ*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
DAVIS W.D.  
GCID  
KIRKWOOD W.D.  
LAGRANDE W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON\*  
LISA DICHARRY  
ANDREA CLARK\*  
MEREDITH NICKELL\*  
RICH ROBERTSON

TCCA  
TCCA  
DOWNEY BRAND  
DOWNEY BRAND (Closed Session Only)  
USBR, WILLOWS

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

### **CALL TO ORDER**

Chairman Halbert Charter called the meeting to order at 9:09 a.m.

### **DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 10 Districts represented.

### **APPROVAL OF AGENDA**

#### **M/S/C-ALVES/J.JONES-UNANIMOUS**

To approve the June 3, 2020 Regular Meeting Agenda with the following change: Closed Session Items moved up before General Business at 9:15a.m. due to time constraints with counsel.

### **PUBLIC COMMENT**

### **MONTHLY RE-OCCURRING ITEMS**

#### **A. Board Meeting Minutes**

#### **M/S/C -SCHAAD/J.JONES-UNANIMOUS**

To approve the May 6, 2020 Regular Meeting Minutes.

#### **B. Treasurer’s Report**

#### **M/S/C-J.JONES/SCHAAD-UNANIMOUS**

To approve the April 2020 Financial Reports as presented.

#### **C. USBR Report**

Rich Robertson reported on the following: CVP operations, CVP allocations, CVP reservoir storage status, WIIN Act Contract Conversion status and comment period

## **GENERAL MANAGER'S REPORT**

### **Operations & Maintenance**

- A. Manager Sutton reported on the following O & M activities: Fish Screen/Pumping Plant Maintenance, canal operations, Water Quality, FEMA Project work, grapevine alarming, check structure maintenance, canal maintenance activities and Safety meeting reports. Manager Sutton also discussed the cancellation of the regularly scheduled July 2020 TCCA Board meeting, which was universally supported by the Board.

### **Meetings/Presentations**

- B. Manager Sutton reported on the following meetings/presentations: CVPIA True up, ACWA Virtual Conference, Sites DC/Sacramento Virtual Meetings, CSAMP, Canal Operators Meeting with USBR.

## **GENERAL BUSINESS**

### **Form 700s/Ethics & Harassment Training**

- A. Manager Sutton reminded the board of the Form 700 requirements. Typical due date is April 1<sup>st</sup>, due to COVID-19 the due date was been extended to June 1<sup>st</sup>. Manager Sutton also reported on free online training offered by GRSMA to fulfill Director Ethics and Sexual Harassment training requirements.

### **Discuss and Consider Actions in Response to COVID-19 Concerns**

- B. Manager Sutton discussed actions taken in response to the COVID-19 circumstance, including social distancing requirements, separation of employee activities, reporting of symptoms, employee training and determination of TCCA services as essential.

### **Discuss Details of 2020 Water Year**

- C. Manager Sutton discussed current CVP allocations, water transfers and related invoicing, water supplies and operational nuances that affect the TCCA operations and water districts. Director Alves discussed his request to USBR for an estimate of the anticipated 2020 WY CVP O & M Deficit.

### **WIIN Act Contract Conversion Process**

- D. Attorney Clark reported on the status of this process, the recirculation of the contracts for public comment and the timeline and schedule for next steps.

### **Sites Project Authority**

- E. Manager Sutton reported on the following: Rebalancing effort for Phase 2 of the Project, outreach efforts, status of permitting and value planning efforts.

## **ATTORNEY REPORT**

### **CLOSED SESSION**

[To occur on a Confidential Conf. Call Line provided to the TCCA Board of Directors and appropriately identified staff]

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

- A. **State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**  
1. No report.

**PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897**

2. No report.

**CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]**

3. No report

**TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]**

4. No report

**Conference with Legal Counsel-Anticipated Litigation-Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case**

- B. No report.

**Conference with Real Property Negotiators (Government Code Section 54956.8)**

1. Water Transfers/Purchase of Water
2. Property: Water supply to supplement 2018 CVP allocations
3. Under negotiation: Price, terms and amounts
4. Negotiating parties: Manager Sutton, Directors Dennis, Traynham, Grimmer and Alves

- C. 1. No report.

**ADJOURNMENT**

Chairman Halbert Charter adjourned the meeting at 10:49 a.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Halbert Charter