

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
October 7, 2020  
09:00 a.m.

**NOTICE OF TELECONFERENCE:** Pursuant to Executive Order N-25-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number provided below. Members of the Board will participate by teleconference from other locations.

**Teleconference No: 1-866-459-7145    Conference Code: 2977453980**

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**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
MITCH HARDWICK*	A	CORNING W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
MIKE ALVES*	A	GLIDE/KANAWHA W.D.
ZACH DENNIS*	D	LAGRANDE/WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
TYLER LALAGUNA	D	PROBERTA W.D. (left at 10am)
DAN RUIZ	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
GCID  
HOLTHOUSE W.D.  
KIRKWOOD W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA

ANDREA CLARK\*  
RICH ROBERTSON  
MEREDITH NIKKEL\*

DOWNEY BRAND  
USBR, WILLOWS  
DOWNEY BRAND (Closed Session Only)

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Halbert Charter called the meeting to order at 9:05 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 11 Districts represented.

**APPROVAL OF AGENDA**

**M/S/C-DENNIS/TRAYNHAM-UNANIMOUS**

To approve the October 7, 2020 Regular Meeting Agenda.

**PUBLIC COMMENT**

**MONTHLY RE-OCCURRING ITEMS**

**A. Board Meeting Minutes**

**M/S/C -TRAYNHAM/ALVES-AYES: J. TRAYNHAM, D. SCHAAD, W. MATHIS, M. ALVES, Z. DENNIS, J. JONES AND T. LALAGUNA; NOES: NONE; ABSTAINED: H. CHARTER AND K. HEBREW; ABSENT: CORTINA W.D., GCID, HOLTHOUSE W.D., KIRKWOOD W.D. AND THOMES CREEK W.D.**

To approve the September 2, 2020 Regular Meeting Minutes.

**B. Treasurer’s Report**

**M/S/C-DENNIS/TRAYNHAM-UNANIMOUS**

To approve the August 2020 Financial Reports as presented.

**C. USBR Report**

Rich Robertson reported on CVP reservoir storage levels; reminded TCCA WDs that are interested in 2021 Section 215 water contracts to submit the request and quantity to Rich Robertson by Nov. 1, 2020; and reminded the TCCA WDs to communicate with Rich Robertson by Nov. 1, 2020 regarding any new or out of compliance groundwater wells to organize water quality testing to be able to participate in a Warren Act Contract in 2021.

## **GENERAL MANAGER'S REPORT**

### **Operations & Maintenance**

- A. Manager Sutton reported on the following O & M activities: Reduced water deliveries; FEMA closeout report submittal; replacement of canal leveling instruments; electrical repairs; wellhouse and check structure maintenance; terrestrial spraying; road grading; electrical repairs; fence repairs; pumping plant maintenance efforts; repair schedule for Motors 3, 5, and 8; drain and bathtub clearing; upcoming road/drain project; vegetation removal; and safety meetings. Manager Sutton also discussed upcoming Winter Maintenance Shutdown activities that will occur from December 1, 2020 - February 15, 2021.

### **Meetings/Presentations**

- B. Manager Sutton reported on the following meetings/presentations: Cancellation of NorCal WEF Tour; ACWA FAC Meeting; Bay Delta Task Force Committee; RD Operators Meeting; Meeting with Former Sect. Babbitt.

## **GENERAL BUSINESS**

### **Election of Officers for the TCCA Board of Directors**

- A. Chairman Halbert Charter opened the floor for nominations for Chairman, Vice Chairman and Treasurer/Secretary of the TCCA Board of Directors.

Director H. Charter made a motion to nominate Zach Dennis as Chairman, Director Traynham seconded the motion.

Director Alves made a motion to nominate Jim Jones as Vice Chairman, Director Traynham seconded the motion.

Director Traynham made a motion to nominate Jeff Sutton as Treasurer/Secretary and Lisa Dicharry as Assistant Treasurer/Secretary, Director Jones seconded the motion.

No other nominations were received.

### **M/S/C-H. CHARTER, TRAYNHAM, ALVES, J. JONES, -UNANIMOUS**

After an open vote, the results of the election were as follows: Director Zachary Dennis elected Chairman; Director Jim Jones elected Vice Chairman; Manager Jeffrey Sutton elected Treasurer/Secretary and Lisa Dicharry elected Assistant Treasurer/Secretary.

### **Discussion and Consider Approval of the Draft 2021 TCCA Budget**

- B. Manager Sutton presented the proposed 2021 TCCA Budget as recommended by the Finance Committee to the Board of Directors.

### **M/S/C- J. JONES/H. CHARTER -UNANIMOUS**

To approve the Draft 2021 TCCA Budget as recommended by the Finance

Committee.

**Discuss 2020 CVP Water Year**

- C. Manager Sutton discussed the reduced CVP reservoir levels going into the 2021 Water Year and the target of approximately 4 MAF of inflow to avoid a Shasta Critical designation in 2021. Further, Manager Sutton expressed that while he is hopeful for a plentiful winter that would recover storage levels and yield healthy allocations, it is critical that we make sure all of our tools are available should we experience another dry year.

**Discuss and Consider Authorization of GM to Contract with CDM Smith for Preparation of 2021 Water Transfer Program CEQA Documents and Associated Environmental Documents; and to Contract with Participating TC Water Districts for Associated Costs/Responsibility**

- D. Manager Sutton discussed the details of the 2021 Water Transfer Document Preparation and requested that all districts wishing to participate submit a request and their respective level of participation by October 16<sup>th</sup>, with contracts to follow the week thereafter.

**M/S/C-ALVES/J.JONES-UNANIMOUS**

After board discussion, the Board authorized Manager Sutton to contract with CDM Smith for the preparation of environmental documents to facilitate the TCCA 2021 Water Transfers Program and to contract with the participating TC Water Districts for the associated costs/responsibility.

**WIIN Act Contract Conversion Process**

- E. Attorney Clark provided a status and schedule update on the WIIN Contract Conversion process.

**Sites Project Authority**

- F. Manager Sutton reported on the Sites Feasibility Study effort, Project outreach, recirculation of the EIS/EIR in 2021 and the status of the Phase 2 rebalancing/financing effort.

**ATTORNEY REPORT**

**CLOSED SESSION**

[To occur on a Confidential Conf. Call Line provided to the TCCA Board of Directors and appropriately identified staff]

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

- State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**  
A. 1. No report.

**PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897**

2. No report.

CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]

3. No report

TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]

4. No report

Conference with Legal Counsel-Anticipated Litigation-Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

B. No report.

Conference with Legal Counsel - Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Two potential cases

C. No report.

Public Employee Performance Evaluation (Government Code Section 54957)  
Title: General Manager

D. No report.

#### OPEN SESSION

The board tabled Closed Session Item D Public Employee Performance Evaluation (Government Code Section 54957) until the November 4, 2020 regular board meeting.

#### ADJOURNMENT

Chairman Zach Dennis adjourned the meeting at 11:03 a.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Zach Dennis