

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
February 3, 2021  
09:00 a.m.

**NOTICE OF TELECONFERENCE:** Pursuant to Executive Order N-25-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number provided below. Members of the Board will participate by teleconference from other locations.

**Teleconference No: 1-866-459-7145    Conference Code: 2977453980**

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**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
MITCH HARDWICK*	A	CORNING W.D.
CHARLES GRIMMER*	D	CORTINA W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
JOHN AMARO	D	GCID
MIKE ALVES*	A	GLIDE/KANAWHA W.D.
RON LEE*	D	HOLTHOUSE W.D.
ZACH DENNIS*	D	LAGRANDE W.D./WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
TYLER LALAGUNA*	D	PROBERTA W.D.
DAN RUIZ*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

KIRKWOOD W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA

ANDREA CLARK\*  
RICH ROBERTSON

DOWNEY BRAND  
USBR, WILLOWS

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Zach Dennis called the meeting to order at 9:05 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business, with 14 Districts represented.

**APPROVAL OF AGENDA**

**M/S/C-TRAYNHAM/H.CHARTER-UNANIMOUS**

To approve the February 3, 2021 Regular Meeting Agenda.

**PUBLIC COMMENT**

None.

**MONTHLY RE-OCCURRING ITEMS**

**A. Board Meeting Minutes**

**M/S/C -J.JONES/H.CHARTER-UNANIMOUS**

To approve the January 6, 2021 Regular Meeting Minutes.

**B. Treasurer’s Report**

Manager Sutton responded to a couple of Board questions regarding December expenditures; covered the highlights of the 2020 end of year financials; and discussed a meeting of the Finance Committee to prepare a Draft 2021 Drought Budget to recommend to the Board if necessary.

**M/S/C-ALVES/TRAYNHAM-UNANIMOUS**

To approve the December 2020 Financial Reports as presented.

- C. **USBR Report**  
Rich Robertson reported on the following: Finalizing of Section 215 Contracts; status of Warren Act well testing; CVP reservoir levels and water operations.

#### **GENERAL MANAGER'S REPORT**

- A. **Operations & Maintenance**  
Manager Sutton reported on the following O & M activities: Water Operations on the verge of resuming after Winter Maintenance Shutdown; concrete repairs; gate recoating; check structure maintenance; meter upgrades; equipment maintenance/repairs; road grading; vegetation removal; Venturi/wellhouse maintenance; fence repairs; new lighting installation; Red Bluff motor repairs; Corning Pump Plant maintenance; safety maintenance; safety meetings.
- B. **Meetings/Presentations**  
Manager Sutton reported on the following meetings/presentations: FFA Advisory Workgroup; Upcoming FFA Conference; Bay Delta Task Force; Dry Year Planning Group; ACWA FAC Committee; ACWA Nominating Committee.

#### **GENERAL BUSINESS**

- A. **Discuss Form 700s/Ethics & Harassment Trainings**  
Manager Sutton reported that Form 700s must be filed with the Authority by April 1<sup>st</sup> and provided details of upcoming trainings for Ethics/Sexual Harassment Training.
- B. **Discuss/ Report Winter Maintenance Shutdown**  
Manager Sutton reported on the activities (gate coating, concrete repairs, electrical maintenance) completed during the Winter Maintenance Shutdown and reported that water service would resume on or about February 12<sup>th</sup>.
- C. **Discuss 2021 Water Transfer Project**  
Manager Sutton reported on the public comment period and provided a status update on the Environmental Documents for 2021 Water Transfers.
- D. **Discuss USBR CVPIA True Up Effort**  
Manager Sutton provided an update on the OMB review and status of the USBR CVPIA True Up effort
- E. **WIIN Act Contract Conversion Process Update**  
Attorney Clark reported on the status of the WIIN Act Contract Conversions, most of which have been executed.
- F. **Discuss and Consider TCCA-USBR O & M Transfer Agreement Renewal**  
Manager Sutton outlined the process and schedule to work towards execution of a renewal of the TCCA-USBR OM & R Transfer Agreement. After Board discussion, it was agreed that a Transfer Agreement Ad Hoc Committee should be formed. Chairman Dennis appointed himself, Directors Charter and Vanderwaal

and Manager Sutton to the committee.

**Sites Project Authority**

- G. Manager Sutton, Director Traynham and Director Vanderwaal reported on the Sites JPA Virtual Town Hall Meeting; operational technical meetings with DWR and USBR; the upcoming EIS/EIR circulation; upcoming permitting and water rights efforts; and the current status of project financing.

**ATTORNEY REPORT**

**CLOSED SESSION**

[To occur on a Confidential Conf. Call Line provided to the TCCA Board of Directors and appropriately identified staff]

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

- A. **State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**  
1. No report.

**PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897**

2. No report.

**CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]**

3. No report

**TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]**

4. No report

**Conference with Legal Counsel-Anticipated Litigation-Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): Three Potential Cases**

- B. No report.

**Conference with Real Property Negotiators (Government Code Section 54956.8)**

1. Water Transfers/Purchase of Water
2. Property: Water Supply to Supplement 2021 and future CVP Allocations
3. Under Negotiation: Price, Terms and Amounts
4. Negotiating Parties: Manager Sutton, Directors Dennis, Mathis, Cavagnolo and Alves

- C. No report.

**ADJOURNMENT**

Chairman Zach Dennis adjourned the meeting at 12:16 p.m.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Zachary Dennis