REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE WESTSIDE WATER DISTRICT
May 21, 2026
10:00 a.m.

MINUTES

The Regular Meeting of the Board of Directors was called to order by President Doug Parker at 10:00 a.m. on May 21, 2026 at the District office, 5005 State Highway 20, Williams, CA 95987.

DIRECTORS PRESENT: Doug Parker
Allen Myers
Perry Charter
James Peterson

ABSENT DIRECTORS: Zachary Dennis

OTHERS PRESENT: Mike Urkov, General Manager & Secretary/Treasurer
Pamela Katleba-Jenkins, Office Manager
Tony Garofalo, Operations Superintendent
Ethan New, Assistant Operations Superintendent

AGENDA:

M/S/C – To Approve the May 21, 2026 Regular Meeting Agenda.

MINUTES:

M/S/C – To Approve the Minutes of the Regular Board Meeting on April 16, 2026 with revisions to spelling of demonstration.

FINANCIAL REPORTS: OM Katleba-Jenkins presented the Board financial reports for review and approval. After thorough review, the following action was taken:

M/S/C with caveat – To approve the March 31, 2026 financial reports with caveat of approval of reporting system from Boden Klein & Sneesby regarding GAAP, GASB, & FASB.

M/S/C – To approve the financial reports: Treasurer's Report, Balance Sheet, Profit & Loss vs. Budget, Cash Flow Statement, O&M Expenditures & Disbursements through April 30, 2026.

PUBLIC COMMENT:

No public comment

MANAGER'S REPORTS:

Operations Superintendent Report:

(OS Garofalo gave a verbal report updating Board on Operations. Referred to herein: Operations Superintendent Management Report – May Meeting 2026.)

- 3(f) Status: concluded on May 5, 2026.
- 3G-13 information regarding historical records from 2019 until present the meter has not shown usage. Picture attached for reference.
- Lateral 4: Pipeline exposed in drain at intersection of King Rd. and Manor Rd. Recommendation to pour a cement slurry cap over exposure. For information only, will be within yearly budget for pipeline. Seeking guidance from TCCA on specifics of project; sand layer, trench on each side, etc.
- Drain D-2: Erosion repair with backhoe, numerous locations.
- Backhoe repair: Final labor invoice received. Total repair cost $15,832.78. Folder with all invoices of parts available for review Repairs extending the life for a few years. Long project, started June 2025.
- PG&E (Public Safety Power Shutoff): PG&E has a new policy stating infrastructure has to be inspected before power is turned on. Our facilities are considered private from WAPA to lateral, however WWD doesn't own the poles. Considerable confusion exists regarding ownership between WAPA and the US Bureau of Reclamation. Sandy stated every power pole prior to lateral are WAPA poles. However, WAPA stated that PG&E owns all poles and WAPA owns all meters. For each lateral, there is a potential problem for PSPS reconnect, usually lateral 2, 6, 7, 9 are issues but 5 & 4 have not been shut off. IMPORTANT to find out who owns the power poles.

<u>Assistant Operations Superintendent Report:</u>

AOS New gave a verbal report with two pictures for reference regarding safety training and leaking vent top. Shut off valve to vent, Alsco-Geyer replaced gasket & all the bolts. Important OSHA required slip, trip and fall webinar attended and completed for GSRMA. SB1343/AB1825 Harassment Prevention completed, along with a few other training modules for AOS. Handling regular maintenance oilers, meter reads, etc.

<u>Office Manager's Report:</u>

OM Katleba-Jenkins gave a verbal report, regarding Treasure's Report is specific month on cash basis and Profit & Loss is Accrual Basis from start of year to current month. They are reported from date of invoice or check. The bank reconciliation is done monthly and the audit is done yearly with no concerns up to date. Director's concern was treasurer's report shows received funds (per general ledger report) and profit & loss did not show income (per invoice date). OM will speak with Boden Klein & Sneesby regarding GAAP, GASB, & FASB, if reporting is accurate or needs to be adjusted, revised or changed.

<u>General Manager's Report:</u>

GM Urkov gave a verbal report updating Board.

- Drought planning: Continue groundwater recharge talks with Cortina, LaGrande, Davis to get water credits for 3(f) water we spill into project. Inquiry regarding email/phone call from GM Murphy CCWD regarding failed 218, pulled grants for recharge.
    - Shasta Storage 4,051,944 AF.
- Colusa Groundwater Authority (CGA):
    - Currently WWD to speak with, MID, City of Williams, County of Colusa regarding possible eight to nine votes by next Board meeting for full voting board member seat. Eight votes are required; we currently have six.

TCCA UPDATE:

Next Board Meeting: June 3, 2026 9 a.m.

Sites Project Authority

Update on Monthly Activities:

Sites Water Rights Hearing, ongoing. Draft Water Rights came out with a reduction of what was expected. Any formal comments to the SWRCB are due May 22nd. Sites staff will comment on May 22, 2026.

- Jerry Brown directed to continue negotiations with landowners, but not consummate deals.
- On agenda for April 16 meeting – two new high-cost positions that we don't have certainty for project. Current staff is renewed in December 2026. Demenstration of cost control is requested.

Next Sites meeting Friday, May 15, 2026 (9:00 am - noon).

Update on Zone 3:

Continues to meet at Colusa County Water District.

- GM Urkov continuing cost relief talks targeting less than $500 an ac/ft.
- Zone 3 has had a couple of meetings with North State participants (Shelly Murphy, Jordan Navarrot, Lewis Bair, Jeff Sutton & Colusa County [Mike Azevedo/ Gary Evans]) to stay aligned on Sites participation levels. GM Urkov to coordinate communication with Southern State participants/interest in participation levels with the intent to get cost relief for Northern California interest. Negotiations have different possibilities regarding lower cost, participation, storage, etc.
- Zone 3 continues to outreach/ meet with participants. A participant of 1,200 ac/ft, is still stating full investment.

NEW BUSINESS:

1.1. No new business

CLOSED SESSION:

Entered – 11:28 a.m.

Action – no action.

Exited: 12:55 p.m.

ADJOURNMENT:

There being no further business to come before the Board, President Parker adjourned the meeting at 12:56 p.m.

Respectfully submitted:

Mike Urkov, General Manager
Secretary/Treasurer

APPROVED:

Doug Parker, President