

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE WESTSIDE WATER DISTRICT
September 17, 2026
10:00 a.m.**

MINUTES

The Regular Meeting of the Board of Directors was called to order by President Doug Parker at 10:03 a.m. on September 17, 2026 at the District office, 5005 State Highway 20, Williams, CA 95987.

DIRECTORS PRESENT: Doug Parker
Allen Myers
Perry Charter
Zachary Dennis
James Peterson

OTHERS PRESENT: Mike Urkov, General Manager & Secretary/Treasurer
Pamela Katleba-Jenkins, Office Manager
Tony Garofalo, Operations Superintendent
Ethan New, Assistant Operations Superintendent
Robert Jones, Assistant Operations Superintendent

AGENDA:

M/S/C – To Approve the September 17, 2026 Regular Meeting Agenda with sequence of items altered.

MINUTES:

M/S/C – To Approve the Minutes of the Regular Board Meeting on August 13, 2026 with amendments.

FINANCIAL REPORTS: OM Katleba-Jenkins presented the Board financial reports for review and approval. After thorough review, the following action was taken:

M/S/C – To approve the financial reports: Treasurer’s Report, Balance Sheet, Profit & Loss vs. Budget, Cash Flow Statement, O&M Expenditures & Disbursements through August 31, 2026.

Director inquired about a Petty Cash statement to be included in financial reports. A “Transaction by Account” as of Last Month will be printed and included in future meeting packets.

PUBLIC COMMENT:

No public comment

MANAGER’S REPORTS:

Operations Superintendent Report:

(OS Garofalo gave a verbal report updating Board on Operations. Referred to herein: Operations Superintendent Management Report – September 2026.)

- Connection Agreement 6G-15
- SCADA: Back up batteries updated and old replaced.
- Lateral 5: Air vent leaking/broken line. Repaired and removed unauthorized valve.
- Lateral 6: Pump 4 Offline. Relay failed. Butterfield looking for replacement part.
- Lateral 7: Leak between 7P-4 and 7P-5. Awaiting harvest completion to dig.
- Backhoe: Diesel lift pump went out. Wes Howard repaired and installed new lift pump.
- Office Yard: Dead Tree cut down. Quote to run 2" irrigation line from 4G-13. Quote from Alsco Geyer currently moving forward with, trencher via Parker Farms (no labor included by Parker Farms). WWD will operate the trencher.
- Isolated Valve/Turn-Out: Created check lists for maintenance on both.
 - Painting, cleaning, etc. See attached photo of I.V.

Directors inquired about Lateral 5 valve security or tampering since exposed to public access. Is it possible to have lock out, remove handle? Will investigate solution.

Office Manager's Report:

IRS past due Civil penalty from 2019 (late filing), IRS Form 843 is the official form used to request an abatement (removal) of certain IRS-assessed taxes, penalties, interest, and fees—excluding income, estate, and gift taxes—by filing a Claim for Refund and Request for Abatement with the IRS.

Form 843 allows taxpayers to request:

- Abatement of penalties such as failure-to-file or failure-to-pay when reasonable cause exists.
- Abatement of interest only when caused by IRS error or delay.
- Refunds of certain taxes other than income, estate, or gift tax.
- Refunds of penalties already paid or taxes withheld in error when the employer refuses to correct the issue.
- Relief due to erroneous written advice from the IRS.

Mike Urkov suggested that we inquire about obtaining a tax professional to oversee previous tax year IRS notifications of outstanding penalties. Director James Peterson will provide GM Urkov with a tax professional to reach out to. Director Zachary Dennis may have a contact that he can also give to GM Urkov. Otherwise, GM Urkov will review, fill out and submit Form 843 Abatement to the IRS.

General Manager's Report:

- Mid-Year budget – RIM Rock truck bed tool box Estimate # 2200 - Bedbox 4ft (50" x 49" x 6.25") white estimated \$2,578 for at least one truck. Currently, when employees are going out to a site, they are loading tools and equipment in the open bed of truck, using a canvas bag. This leaves us exposed to items falling out, shifting around and possible damaged, stolen, etc.
- USBR rate setting process for 2027, they will be giving a reduce rate over next four years for overpayment. The overpayment coming from excess paid on construction WIIN Act.

- A new official Acting Commissioner Aubrey Bettencourt is more aggressive with Bay/Delta proceedings.

TCCA UPDATE:

TCCA Update: biggest news TCCA was awarded \$15 million, that was directly deposited into bank account with the caveat it can be withdrawn anytime. Westside benefits from the Lateral 3 trash rack that will be funded out of the \$15 M award. GM Urkov will provide TCCA with a capital improvement plan to submit for any other awards that are available or become available.

GM Vanderwaal is finalizing facility use agreement with encouraging Sites using the canal to convey water for Sites.

Next Board Meeting: October 7, 2026 9 a.m.

Sites Project Authority

Update on Monthly Activities:

Sites Water Rights.

- Revised Water Rights released on September 3rd and reviewed in closed session September 10th by Sites JPA. Net result is a reduction of est. 8% in total yield of water into reservoir, however the model and measurement askew the reporting. Modeled avg. 241,000 ac/ft, possible 220,000 ac/ft. The project is viable and the water right exists; the project is a go.
- USDA loan is not viable due to not being able to separate the requirements out (facility use agreement verses B&O, etc.).
 - Westside Water District is 80 ac/ft to consider how to paygo, pay or loan. WWD BOD meeting to decide B&O next board meeting in October.

Next Sites meeting Friday, September 18, 2026 (9:00 am - noon).

Update on Zone 3:

- Will be speaking with investors on their choices. Sites is wanting B&O (not to exceed amount) and therefore having workshops to be prepared to present to Sites.
- Will continue to have preliminary talks to entities interested in contracts of water transfers.

NEW BUSINESS:

1.1. No new business

CLOSED SESSION:

Entered – 11:45 a.m.

Action – no action.

Exited: 12:00 p.m.

ADJOURNMENT:

There being no further business to come before the Board, President Parker adjourned the meeting at 12:05 p.m.

Respectfully submitted:



Mike Urkov, General Manager
Secretary/Treasurer

APPROVED:



Doug Parker, President