

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Of the
TEHAMA-COLUSA CANAL AUTHORITY
5513 Hwy 162
Willows, CA 95988
November 06, 2024
9:00 a.m.

PRESENT:

SHANDON SMITH*	D	COLUSA COUNTY W.D
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW	D	CORNING W.D.
BARBARA LINDAUER*	A	CORNING W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
JORDON NAVARROT*	A	DUNNIGAN W.D.
JOHN AMARO*	D	GCID
MATT DEADMOND*	D	GLIDE W.D.
WADE DANLEY*	D	KANAWHA W.D.
DARIN TITUS*	D	KIRKWOOD W.D.
JENNY SCHEER*	A	KIRKWOOD W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.

DISTRICTS ABSENT:

CORTINA W.D.
4-M W.D.
HOLTHOUSE W.D.
LAGRANDE W.D.
PROBERTA W.D.
THOMES CREEK W.D.
WESTSIDE W.D.

ALSO PRESENT:

WILLIAM VANDERWAAL*	TCCA
LISA DICHARRY	TCCA
DON BABB	TCCA
AARON HALL	TCCA
ANDREA CLARK*	DOWNEY BRAND
MERRIDITH NICKEL*	DOWNEY BRAND (CLOSED SESSION)
JAKE BERENS	USBR, WILLOWS
ADAM NICKELS	USBR, DEPUTY REGIONAL DIRECTOR
ELIZABETH HADLEY	USBR, DEPUTY AREA MANAGER
MELISSA VIGNAU	USBR, REGIONAL RESOURCE MANAGER

PAMELA KATLEBA-JENKINS
SANJAY GAUR

WESTSIDE WATER DISTRICT
WATER RESOURCE ECONOMICS LLC

“*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

CALL TO ORDER

Vice Chairman Jones called the meeting to order at 09:00 a.m.

DETERMINATION OF A QUORUM

Roll was called and a quorum was declared present for the conduct of business with 9 Districts represented.

APPROVAL OF AGENDA

M/S/C-TRAYNHAM/HEBREW-UNANIMOUS

To approve the November 06, 2024 Regular Meeting Agenda, with one correction, moving Attorney’s Report Closed Session up for a 10am call.

PUBLIC COMMENT

Director Shandon Smith shared with the board that Family Farm Alliance is having their annual ‘Hot Cajun Nights’ Fundraising Dinner on Saturday, November 16th, if you need tickets please see Shandon.

GUEST SPEAKERS

- A. Sanjay Gaur, Water Resources Economics LLC, presented to the board Sites Wheeling Rate Calculations: Wheeling Rate Study Overview, Preliminary Methodology and Results and Next Steps:
- Sites Project Authority will utilize TCCA facilities to move (i.e., “wheel”) water to and from Sites Reservoir;
 - A ‘Wheeling Rate Study’ is necessary to determine how Sites will fairly compensate TCCA for use of facilities;
 - This study included engagement/collaboration with: Sites Project Authority, TCCA Staff and Glenn-Colusa Irrigation District (GCID) staff (Sites will also wheel water through GCID’s system):
 1. Establish a wheeling rate calculation methodology for TCCA & GCID
 2. Develop two Excel-based models to calculate wheeling rates (one for TCCA & one for GCID)
 3. Document study results and recommendations:
 - One technical memo on methodology
 - Two wheeling rate reports (one for TCCA & one for

GCID)

4. Wheeling rate study should be updated every 5 years to:

- Adjust quantity of credits based on actual/anticipated deliveries
- Realign with updated TCCA Budgeted costs
- Reevaluate and update cost allocations to Sites

B. Adam Nickels, Melissa Vignau, Elizabeth Hadley and Jake Berens, USBR, presented to the board regarding issues the USBR is seeing in the upcoming year along with opportunities for transfers and funding.

MONTHLY RE-OCCURRING ITEMS

A. **Board Meeting Minutes**

M/S/C - SCHAAD/TRAYNHAM-UNANIMOUS

To approve the October 02, 2024 Regular Meeting Minutes.

B. **Treasurer's Report**

M/S/C-TRAYNHAM/AMARO-UNANIMOUS

To approve the September 2024 Financial Reports as presented.

C. **USBR Report**

Jake Berens made his report under section Guest speakers (B).

GENERAL MANAGER'S REPORT

Operations & Maintenance

A. Don Babb and Aaron Hall, TCCA O&M Chief and Red Bluff Supervisor, reported on the following O & M activities: Sand Creek bridge removal; Cortina Creek bank repair, reshape and re-rock; Road grading from Cortina Creek to Highway 20; Replace and upgrade lights in Admin and Operations buildings; Bit inspections on trucks 32&33; Prepare equipment for auction; Road repair Corning Canal from South Avenue to Rawson Road; Troubleshoot and diagnose elevation problem at Check 26 (bad probe); Remove bed from old spray truck and put on the new spray truck; Pulled Motor 7 and shipped to Vallejo; Purchased new electrical main disconnects for checks 5,6,7 on TC; Replace motor capacitor at check 11 on Corning; Cleaned trash racks at pumping plant; Water Education Foundation Tour and BBQ lunch at Red Bluff; Two employees studying for their QAC licenses; Currently pumping 200 CFS; Researching preventive maintenance software for Pumping Plant; vehicle maintenance; meter readings; grate cleanings; safety meetings. Upcoming activities: Ongoing Road grading, Ongoing bathtub and drain cleaning; Remove hydraulic cylinder from Check 15

for repair; Replace hydraulic lines at Check 17; Milepost painting on TC; Right of way spraying; Prism burning of weeds; Start taking fish screens out of the river; Corning Road repair below Check 10; Ongoing work on erosion and tree removal on Coring (2024 review); removing fish screens out of the river; Ongoing inspections and maintenance of TC and Corning Canals, Red Bluff and Willows complexes and Pumping Plant.

Meetings/Presentations

- B. Manager Vanderwaal presented his writing report that was included in the Board Packet for any questions and clarifications.

WIIN Act True Up Report

- C. Manager Vanderwaal reported that concurrent with the North Yolo-SE Colusa Groundwater meeting, the USBR held a WIIN Act Update meeting. Legal Counsel attended that on behalf of the TCCA along with CCWD Manager Murphy and WWD Manager Urkov, the topics covered were an overview, overpayments, underpayment and implementation: Key Points:
- Properly assignable costs
 - Projected Overpayments (primarily IRR) have projected credits resulting from the FCA. No refunds or application to CVPIA 3407 (d) will be issued, but the credit can be applied to other costs (more detail later).
 - Projected Underpayments (primarily M&I) WIIN requires, the contractor shall be obligated to pay the remaining allocated costs. The term of such additional repayment contract shall be not less than one year and not more than 10 years, however, mutually agreeable provisions regarding the rate of repayment of such amount may be developed by the parties.

GENERAL BUSINESS

- A. **Discuss and Consider Adoption of Proposed 2025 TCCA Budget, including updated District Assessments**
Manager Vanderwaal presented and summarized the details of the proposed 2025 Draft budget and highlighted a few changes have been made since our October meeting; purchases of some equipment, Motor 7 repair has started, GCID rates have been agreed to (treatment like all other member districts regarding rate calculations).

M/S/C-SCHAAD/AMARO-UNANIMOUS

To approve the Proposed 2025 TCCA Budget per the recommendation of the Finance Committee and Manager Vanderwaal.

Discuss and Consider Adoption of Employee Handbook

- B. Manager Vanderwaal presented and summarized the details of the Draft Employee handbook as recommended by the Human Resources committee, employees and Legal Counsel-Downey Brand.

M/S/C-TRAYNHAM/SMITH-UNANIMOUS

To approve the Employee Handbook with Adoption Date as of January 1, 2025.

Discuss and Consider Participation in 2025 Water Transfer Document

- C. Manager Vanderwaal discussed with the board the process typically begins of drafting the documents for an annual water transfer above and beyond what the districts have individually set up during this time of year. CDM Smith has been contacted and provided a scope and cost estimate is \$103,123.52, the cost would be divided based on quantity of water requested in the transfer and the progress would be stopped at the earliest time it becomes evident a transfer will not be needed.

The Board indicated to Manager Vanderwaal to determine if the Bureau of Reclamation bridging document would cover the 2025 transfers and if not to begin the document.

Discuss and Consider Participation in Long Term Transfer Program

- D. Manager Vanderwaal reported that there have been several discussions between various parties (TCCA, MBK, USBR, GCID, etc.) and where things have landed are as follows: the Bureau of Reclamation (BOR) originally committed to funding a long-term transfer document with the same level of effort as the previous one. While preparing to start the long-term document it has become apparent that additional analysis is needed, beyond what the BOR had committed to fund and the BOR needs the water contractors (recipients) to fund that additional analysis. San Luis Delta-Mendota Water Authority (SLDMWA) was acting as a single agent to provide those additional funds which is why they contacted the TCCA. In order for TCCA to have a long-term transfer document, we will need to have additional analysis done and the BOR doesn't have the funding for it. The BOR indicated that they can create an agreement with the TCCA like they have with SLDMWA and then we would fund our own additional analysis so that it is covered in the long-term document. This places us at the same standing as SLDMWA and we would not have to fund anything else for the federal part of the long-term transfer document.

The Board directed Manager Vanderwaal to proceed with the Long-Term Transfer agreement by sending a letter requesting coverage in the larger document.

Discuss and Consider Sites Reservoir JPA Activities

- E. Manager Vanderwaal, Director Traynham, and Director Murphy reported on Sites Project activities including Zone 3 meetings, and the Water Rights and Land Acquisition progress. They also discussed in follow up the Wheeling Rate Concept provided by Mr. Sanjay Guar earlier in the meeting. Colusa County WD Manager Murphy recommended inclusion of a standby fee or rate. Director Traynham expressed concerns over the price based on rough calculations. The Board indicated general support for the concept but wants to see the actual price per acre foot before committing to agreement. The actual wheeling rates will be

set in the final operating agreement, yet to be drafted.

TCCA CHAIRMAN/VICE CHAIRMAN/DIRECTOR'S REPORTS

Manager Vanderwaal shared the reports provided by the lobbyists in DC and Sacramento that were included in the Board Packet.

ATTORNEY REPORT

CLOSED SESSION

A. Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:

State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding

1. No Report

PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897

2. No Report

CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]

3. No Report

TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]

4. No Report

B. Conference with Legal Counsel – Significant Exposure to Litigation (Government Code 54956.9(d)(2)) – Govt Claims Act claim received July 29, 2024 from Marco Antonio Andrade Ramos et al

1. No Report

C. Conference with Legal Counsel- Significant Exposure to Litigation (Government Code 54956.9(d)(4)) – One potential case

1. No Report

ADJOURNMENT

Vice Chairman Jones adjourned the meeting at 11:55am.

Board Secretary
William Vanderwaal

Chairman
Zach Dennis