

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
WILLOWS, CA 95988  
December 8, 2021  
09:00 a.m.

**NOTICE OF TELECONFERENCE:** Pursuant to Executive Order N-25-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number provided below. Members of the Board will participate by teleconference from other locations.

**Teleconference No: 1-646-307-1479    Conference Code: 4561888722**

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**PRESENT:**

HALBERT CHARTER*	D	COLUSA COUNTY W.D.
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
MITCH HARDWICK*	A	CORNING W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
BILL VANDERWAAL*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
MIKE ALVES*	A	GLIDE/KANAWHA W.D.
RON LEE*	D	HOLTHOUSE W.D.
ZACH DENNIS*	D	LAGRANDE/WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
EMIL CAVAGNOLO*	A	ORLAND-ARTOIS W.D.
DAN RUIZ*	A	WESTSIDE W.D.

**DISTRICTS ABSENT:**

CORTINA W.D.  
GCID  
KIRKWOOD W.D.  
PROBERTA W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

JEFF SUTTON*	TCCA
LISA DICHARRY	TCCA

ANDREA CLARK\*  
RICH ROBERTSON

DOWNEY BRAND  
USBR, WILLOWS

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Zach Dennis called the meeting to order at 9:00a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business with 11 Districts represented.

**CONSIDERATION OF RESOLUTION NO. 2021-06 AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE TEHAMA-COLUSA CANAL AUTHORITY PURSUANT TO THE BROWN ACT**

Manager Sutton discussed the recently passed legislative requirements related to the Brown Act and continuing eligibility for utilization of teleconferencing for Board Meetings.

**M/S/C-SCHAAD/TRAYNHAM-UNANIMOUS**

To approve TCCA Board of Directors Resolution No. 2021-06.

**APPROVAL OF AGENDA**

**M/S/C-J.JONES/MATHIS-UNANIMOUS**

To approve the December 8, 2021 Special Meeting Agenda.

**PUBLIC COMMENT**

**MONTHLY RE-OCCURRING ITEMS**

**A. Board Meeting Minutes**

**M/S/C -TRAYNHAM/ J. JONES-AYES: H. CHARTER, J. TRAYNHAM, D. SCHAAD, W. MATHIS, M. ALVES, Z. DENNIS AND J. JONES; NOES: NONE; ABSTAINED: K. HEBREW AND R. LEE; ABSENT: CORTINA W.D., GCID, KIRKWOOD W.D., PROBERTA W.D. AND THOMES CREEK W.D.**

To approve the November 03, 2021 Regular Meeting Minutes.

**B. Treasurer’s Report**

**M/S/C-ALVES/TRAYNHAM-UNANIMOUS**

To approve the October 2021 Financial Reports as presented.

C. **USBR Report**

Rich Robertson reported on the following: CVP Reservoir Levels and Winter Operations; Section 215 Contracts; Warren Act Well Testing.

**GENERAL MANAGER'S REPORT**

**Operations & Maintenance**

- A. Manager Sutton reported on the following O & M activities: Winter Maintenance Shutdown; Concrete Repairs; Gate Coating; Check Repairs; Road Grading and Maintenance; Spray Program; Fence Repair; FPIP Maintenance; Safety Training

**Meetings/Presentations**

- B. Manager Sutton reported on the following: ACWA Conference; Water Users Conference in January in Reno; NCWA Dry Year Planning; Board discussion of cancellation of the January 2022 meeting, which was universally supported by the TCCA Board Members in attendance [Manager Sutton will coordinate on a Special January TCCA Board Meeting if necessary].

**GENERAL BUSINESS**

**Discuss and Consider General Manager Compensation**

- A. Director Traynham presented the 2022 General Manager Compensation per recommendation of the HR Committee to the Board of Directors.

**M/S/C- TRAYNHAM/J. JONES -UNANIMOUS**

To provide a \$6,000 salary increase to the General Manager, effective January 1, 2022.

**Discuss and Consider Groundwater Recharge Proposal(s)**

- B. Manager Sutton and Director Vanderwaal discussed continue dialogue and efforts related to Groundwater Recharge proposals for 2022. Manager Sutton was directed to continue efforts and communications in support of such efforts.

**Discuss and Consider 2021 Water Year and Winter Maintenance Shutdown**

- C. Manager Sutton discussed activities undertaken during the Winter Maintenance Shutdown period, draining of Funks Reservoir in mid-December and goal to be Operational by mid-February for frost control.

**Discuss 2022 Water Transfers**

- D. Manager Sutton discussed status of contracting and preparation of environmental documents to facilitate 2022 Water Transfers.

**Consideration of Resolution 2021-05 Authorizing TCCA to Contract, on Behalf of its Participating Member Districts, with USBR for Efforts Related to the Review and Preparation of Environmental Documents for the 2022 TCCA Water Transfers**

- E. Manager Sutton discussed the need for this Resolution to coordinate with USBR in regard to the preparation of the 2022 water transfer documents.

**M/S/C- TRAYNHAM/ALVES -UNANIMOUS**

To approve TCCA Board of Directors Resolution 2021-05.

**Update on WIIN Act Contract Conversion Process**

F. No report, this item was tabled until the February Board Meeting.

**Sites Project Authority**

G. Manager Sutton, Director Traynham and Director Vanderwaal reported on the following: Permitting efforts, Project outreach, Phase 3 Financing; Release of EIS/EIR; CWC status update, and recent efforts related to the Project's WIFIA application.

**ATTORNEY REPORT**

**CLOSED SESSION**

[To occur on a Confidential Conf. Call Line provided to the TCCA Board of Directors and appropriately identified staff]

**Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

**State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**

A. 1. No report.

**PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897**

2. No report.

**CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]**

3. No report.

**TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]**

4. No report.

**Conference with Legal Counsel- Anticipated Litigation: Significant Exposure to Litigation Pursuant to Section 54956.9(d)(2): Two Potential Cases**

B. No report.

**Conference with Real Property Negotiators (Government Code Section 54956.8)**

1. Water Transfers/Purchase of Water
2. Property: Water Supply to Supplement 2021, 2022 and Future CVP Allocations
3. Under Negotiation: Price, Terms and Amounts
4. Negotiating Parties: Manager Sutton, Directors Dennis, Mathis, Cavagnolo and Alves

C. No report.

**ADJOURNMENT**

Chairman Zach Dennis adjourned the meeting at 10:32 AM.

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Board Secretary  
Jeffrey P. Sutton

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Chairman  
Zachary Dennis