

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Of the
TEHAMA-COLUSA CANAL AUTHORITY
5513 Hwy 162
Willows, CA 95988
August 07, 2024
9:00 a.m.

PRESENT:

SHANDON SMITH*	D	COLUSA COUNTY W.D
SHELLY MURPHY*	A	COLUSA COUNTY W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
JORDON NAVARROT*	A	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
JOHN AMARO*	D	GCID
MATT DEADMOND*	D	GLIDE W.D.
VINCE LAUFER*	A	GLIDE/KANAWHA W.D.
DARIN TITUS*	D	KIRKWOOD W.D.
JENNY SCHEER*	A	KIRKWOOD W.D.
ZACH DENNIS*	D	LAGRANDE W.D./WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
JUSTIN DAHL*	A	ORLAND-ARTOIS W.D.
JACK MOSIER*	A	PROBERTA W.D.
MIKE URKOV*	A	WESTSIDE W.D. (Closed Session Only)

DISTRICTS ABSENT:

CORNING W.D.
CORTINA W.D.
DAVIS W.D.
HOLTHOUSE W.D.
THOMES CREEK W.D.

ALSO PRESENT:

WILLIAM VANDERWAAL*	TCCA
LISA DICHARRY	TCCA
ANDREA CLARK*	DOWNEY BRAND (OVER THE PHONE)
JAKE BERENS	USBR, WILLOWS
DON BABB	TCCA
AARON HALL	TCCA
PAMELA KATLEBA-JENKINS	WESTSIDE WATER DISTRICT

“*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

CALL TO ORDER

Chairman Dennis called the meeting to order at 09:00 a.m.

DETERMINATION OF A QUORUM

Roll was called and a quorum was declared present for the conduct of business with 11 Districts represented.

APPROVAL OF AGENDA

M/S/C-JONES/SMITH-UNANIMOUS

To approve the August 07, 2024 Regular Meeting Agenda.

PUBLIC COMMENT

Director Schaad introduced to the Board the newest Dunnigan Water District General Manager Jordon Navarrot.

- A. Manager Vanderwaal presented to the board a brief history of the Tehama-Colusa Canal Authority: Tehama-Colusa Canal is 110 miles long lined with concrete; Max capacity at end-1700 cfs; Pumping Plant currently 2000 cfs capable, with room for 2500 cfs (Sites Reservoir configuration); Corning Canal earth-lined, 26 miles long; Pumping Plant & Canal designed for 400 cfs (currently operable at 200 cfs); Serves 17 Water Districts/Irrigation Districts/Mutual Water Company’s; with recent/pending annexations, over 156,000 acres+; Original construction begun 1950’s.

MONTHLY RE-OCCURRING ITEMS

- A. **Board Meeting Minutes**

M/S/C - SMITH/TITUS-UNANIMOUS

To approve the June 05, 2024 Regular Meeting Minutes.

- B. **Treasurer’s Report**

M/S/C-SCHAAD/MATHIS-UNANIMOUS

To approve the May and June 2024 Financial Reports as presented.

C. **USBR Report**

Jake Berens reported on the following: Keswick releases are at 13,000 cfs, decreasing on 8/6/24 to 12,500 cfs and 8/8/24 decreasing to 12,000 cfs; in 3 to 4 weeks Cal-Fed Grants will be open for water districts for FY24 to FY25 years; Bay-Delta office will have LTO comment meetings 6 (3 virtual and 3 in-person); TCCA will comment on the LTO's via letter submitted through Downey Brand.

GENERAL MANAGER'S REPORT

Operations & Maintenance

- A. Aaron Hall, Red Bluff Supervisor, and Don Babb, TCCA O&M Chief, reported on the following O & M activities: Teton treatment at check #1 TC; Copper treatments on upper and lower TC (4 times); Argos treatment at Funks Reservoir (twice); install gate and build deck at WWD #3 for moss cleaning; Hydraulic gate repair check #17; Build and install deck for moss cleaning at OAWD #2; road and ditch grading from Willow Creek to check #14; check structure maintenance; BIT inspections; vehicle and equipment oil changes and maintenance; Red Bluff USBR inspection complete, no level 1 recommendations; met with USBR to discuss installing a gate in east canal road down from the RB office; Motor vibration testing done and Motor #7 bearing will need replacement next year; replace phot cells on fish screen lights; currently pumping 725 CFS; meter readings; grate cleaning; safety meetings.

Meetings/Presentations

- B. Manager Vanderwaal reported on the following meetings: Long Term Operations (LTO) agreements are progressing; Delta Conveyance Project (DCP) meetings; TC District Managers meetings, weed control and power related issues; attended Water District monthly meetings for Westside, Glide, Kanawha, Colusa County, Corning, Dunnigan and Orland-Artois; USBR & City of Red Bluff, have drafted a MOU for the Red Bluff Fire Department to conduct wildfire vegetation control on USBR owned lands, only pertains to areas within Red Bluff city limits and directly bordering areas that would be covered by a NEPA permit, TCCA and our associated federal land is not included.

Report of Progress on Employee Handbook and Policies Update

- C. Manager Vanderwaal reported that Downey-Brand has reviewed and updated the Employee Handbook and that draft is currently being reviewed by the staff and the Human Resources Committee.

GENERAL BUSINESS

Discuss and Consider Adopting Updated Budget for 2024

- A. Manager Vanderwaal apologized for not having the attached revisions in the board packet for all the Directors to review and consider. Manager Vanderwaal requested this item be tabled until next months, September, Board of Directors meeting.

Discuss and Consider TCCA Policy Updates- Investments and Procurement

- B. Manager Vanderwaal discussed policy 3042-Contractors and Consultants; the original policy, updated in 2006, required all contractors to be hired through a low bid process, the redrafted policy will allow more efficient selection of contractors for low-cost projects by allowing TCCA staff to obtain quotes for projects under \$50,000 instead of conducting a formal low bid process. Projects estimated to be more than \$50,000 would still be conducted using a standard low bid process. The policy update also authorizes the General Manager to enter into service contracts up to \$25,000.

Manager Vanderwaal discussed policy 3035-Investments; the original policy, updated in 2006, needs to be updated. Significant changes include simplifying the policy by reference to California Code versus spelling out specific investments and providing a more defined process for decision making and vetting movement of funds amongst accounts. The update also authorizes the Board Treasurer to make changes to accounts, including opening and closing, and transferring funds between accounts with coordination of the Finance Committee.

M/S/C-SMITH/JONES-UNANIMOUS

To approve updating the policies drafted by Downey-Brand: TCCA Policy 3042-Procurement of Supplies and Services and TCCA Policy 3035-Investment of Authority Funds.

Consider Electing Treasurer and Secretary for Board of Directors

- C. Manager Vanderwaal reported that TCCA needs to elect a new Treasurer and Secretary for the Board of Directors, as the former Treasurer and Secretary is no longer with the TCCA.

M/S/C-SCHAAD/TITUS-UNANIMOUS

To nominate William Vanderwaal as Treasurer and Secretary for the Board of Directors.

Discuss and Consider Sites Project Authority

- D. Manager Vanderwaal, Director Jones, Director Murphy and Director Navarrot reported on the following Sites JPA activities: TCCA representation on the Sites JPA; Limited early land acquisition stage; Appraisals are done; Wheeling rate study for conveyance via the TC Canal; Status and timeline related to the CEQA/EIR litigation; Policy statements are due for districts meeting on August 19th; Status and timeline of the Water Right proceedings before the SWRCB- Manager Vanderwaal providing a presentation/tour of Red Bluff Pumping Plant and Funks as cross examination; efforts and direction related to the CCFCWCD (the "Zone")- Ad Hoc Committee: Dennis, Smith, Mathis, Jones, Navarrot and Vanderwaal.

M/S/C-SMITH/JONES-UNANIMOUS

To approve the appointment of William Vanderwaal as the TCCA Director and Jim Jones and Zach Dennis as the TCCA Alternate Directors to the Sites JPA Board of Directors.

TCCA CHAIRMAN/VICE CHAIRMAN/DIRECTOR'S REPORTS

Manager Vanderwaal shared with the Board of Directors the Natural Resource Results Monthly Federal Update; FY25 Energy and Water Development, which funds the USBR, was pulled last minute do to not enough Republicans votes; Water Resources Development Act (WRDA), provision to make water supply as a primary mission of the Army Corps of Engineers (Corps).

Manager Vanderwaal shared with the Board of Directors that Northern California Water Association (NCWA) is calling for nominations for NorCal Water Leaders Program. Director Smith shared this is a great networking program and more production AG folks are needed.

ATTORNEY REPORT

CLOSED SESSION

A. Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:

State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding

1. No Report

PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897

2. No Report

CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]

3. No Report

TCCA v. CA DWR (Superior Court of CA, County of Fresno, awaiting assignment of Case No.) [2020 CEQA Lawsuit]

4. No Report

B. Conference with Legal Counsel – Anticipated Litigation (Government Code 54956.9(d)(2)) – one potential case

1. No Report

C. Conference with Legal Counsel – Significant Exposure to Litigation (Government Code 54956.9(d)(2)) – Govt Claims Act claim received July 29, 2024 from Marco Antonio Andrade Ramos et al

1. No Report

ADJOURNMENT

Chairman Dennis adjourned the meeting at 10:56 am.

Board Secretary
William Vanderwaal

Chairman
Zach Dennis