

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Of the  
**TEHAMA-COLUSA CANAL AUTHORITY**  
5513 Hwy 162  
Willows, CA 95988  
February 05, 2025  
9:00 a.m.

**PRESENT:**

SHANDON SMITH*	D	COLUSA COUNTY W.D
SHELLY MURPHY	A	COLUSA COUNTY W.D.
KEVIN HEBREW*	D	CORNING W.D.
BARBARA LINDAUER*	A	CORNING W.D.
CHARLES GRIMMER*	D	CORTINA W.D.
JAMIE TRAYNHAM*	A	DAVIS W.D.
DAVID SCHAAD*	D	DUNNIGAN W.D.
WADE MATHIS*	D	4-M W.D.
JOHN AMARO*	D	GCID
MATT DEADMOND*	D	GLIDE W.D.
VINCE LAUFER*	A	GLIDE W.D./KANAWHA W.D.
DARIN TITUS*	D	KIRKWOOD W.D.
ZACH DENNIS*	D	LAGRANDE W.D./WESTSIDE W.D.
JIM JONES*	D	ORLAND-ARTOIS W.D.
JUSTIN DAHL*	A	ORLAND-ARTOIS W.D.

**DISTRICTS ABSENT:**

HOLTHOUSE W.D.  
PROBERTA W.D.  
THOMES CREEK W.D.

**ALSO PRESENT:**

WILLIAM VANDERWAAL*	TCCA
LISA DICHARRY*	TCCA
DON BABB	TCCA
AARON HALL	TCCA
ANDREA CLARK*	DOWNEY BRAND
MEREDITH NIKKEL*	DOWNEY BRAND (OVER PHONE)
PAMELA KATLEBA-JENKINS	WESTSIDE WATER DISTRICT
HOLLY DAWLEY	KSN

“\*” indicates closed session attendance

“D” indicates designated director “A” indicates designated alternate

**CALL TO ORDER**

Chairman Dennis called the meeting to order at 09:00 a.m.

**DETERMINATION OF A QUORUM**

Roll was called and a quorum was declared present for the conduct of business with 13 Districts represented.

**APPROVAL OF AGENDA**

**M/S/C-JONES/TRAYNHAM-UNANIMOUS**

To approve the February 05, 2025 Regular Meeting Agenda, with one correction, moving Attorney's Report Closed Session up for a 10am call.

**PUBLIC COMMENT**

**GUEST SPEAKERS**

A. Holly Dawley, KSN, SRSC Program Manager, presented to the board Habitat Restoration to Support Watershed Goals:

- Need and Purpose
- Objectives
- Approach: Collaborate, Innovate and Implement
- Landscape Scale Restoration: Across Salmonid Life Stages
- Priorities
- Salmon Life Cycle
- Historic Floodplains
- TCCA Partnership

**MONTHLY RE-OCCURRING ITEMS**

A. **Board Meeting Minutes**

**M/S/C - SMITH/JONES-UNANIMOUS**

To approve the December 11, 2024 Special Meeting Minutes.

B. **Treasurer's Report**

**M/S/C-TRAYNHAM/TITUS-UNANIMOUS**

To approve the December (final) 2024 and January 2025 Financial Reports as presented.

**C. USBR Report**

Jake Berens reported on the following: Settlement contractors water announcement is February 14<sup>th</sup> and CVP contractors water announcement is February 20<sup>th</sup>.

**GENERAL MANAGER'S REPORT**

**Operations & Maintenance**

- A. Don Babb and Aaron Hall, TCCA O&M Chief and Red Bluff Supervisor, reported on the following O & M activities: Drain and remove silt at check 2; Removed hydraulic cylinders at check 15 (sent out to rebuild); Concrete repairs at check 2; Road 28 undershoot cleaning; Drain cleaning Walnut Road (Tehama County); Bathtub cleaning Orangewood Road (Tehama County); Fence and gate refabrication for Dunnigan water recharge system check 26; Drain and bathtub cleaning check 7; Drain cleaning Walnut Drive to Spring Valley Road, Walnut Drive to Hwy 20; Replace elevation probe check 10; Vegetation removal (Corning Canal); Motor 7 returned and running, vibration test looks good; Vehicle and equipment maintenance and repairs; Transformer JW1A test completed by WAPA at pumping plant; Imox treatment has been done on Corning Canal; Replaced pot and calibrate, gate #1 Corning Canal; Repaired erosion at check 4 Corning Canal; Replace bearing oil from motors 6,8,9 and sent samples out; Grade road ways around pumping plant; Repair meter on 400 line, Corning Canal; Check gear oil on all gear boxes on Corning Canal; Repair work on gate 13, Corning Canal; Assist with Sac River Project with GCID and RD108; Started right of way spraying; Meter readings; Safety meetings. Upcoming activities: Concrete repairs check 2; Install hydraulic cylinders from Check 15; Drain cleaning Hwy 20 to check 20; Continue right of way spraying; Remove and repair Glide 2-1 meter; Remove and repair LaGrande meter; Electrical box upgrades at checks 5, 6, and 7; Drain and v-ditch repair Tyler Road; Ongoing work on erosion and tree removal on Corning (2024 review); Ongoing inspections and maintenance of TC and Corning Canals, Red Bluff and Willows complexes and Pumping Plant; Continue vegetation removal on Corning Canal; Work on Corning Canal and pumping plant recommendations from USBR.

**Meetings/Presentations**

- B. Manager Vanderwaal presented his written meetings and presentations report to the board and it is included in the Board Packet for any questions and clarifications:
- Long Term Operations
  - Agreements for Healthy Rivers & Landscapes
  - Delta Conveyance Project
  - Groundwater Recharge
  - TCCA Member District Board Meetings
  - Personnel Update
  - Corning Canal Reserve

- Water User's Conference
- Letter of Support

## **GENERAL BUSINESS**

- A. **Form 700 & Required Training Brief**  
 Manager Vanderwaal reminded Directors to fill out and submit their Form 700s by April 1<sup>st</sup>; and the requirement for Directors to complete 2 hours each of ethics and harassment training every other year. There are online trainings for ethics and harassment available through Vector Solutions (contact Lisa for link).
- B. **Update on Long Term Transfer Program**  
 Manager Vanderwaal summarized that USBR has provided the TCCA with the letter agreement, the USBR requires a Resolution authorizing the specific person to sign the agreement. Consider adopting Resolution 2025-01 to authorize Manager Vanderwaal to sign the Agreement with the USBR to participate in the Long-term Transfer.

## **M/S/C-SCHAAD/TRAYNHAM-UNANIMOUS**

To approve Resolution 2025-01 to Authorize Manager Vanderwaal to Sign the Agreement with the USBR to Participate in the Long-term Transfer.

- C. **Discuss and Consider Sites Reservoir JPA Activities**  
 Manager Vanderwaal, Director Traynham, and Director Murphy reported on Sites Project activities including Zone 3 meetings and the Water Rights and Land Acquisition progress, Sites has acquired its first parcel and is in the process of other early land acquisitions. The final cash call is being sent out in December, set at \$40/AF invested. The USBR reported they will not finalize what a Sites Service Contract will look like until the project is placed into service.
- D. **Schedule Strategic Planning Session**  
 Manager Vanderwaal presented to the board that he would be holding a Strategic Planning Session at our March Board meeting. The March Board Meeting will be Wednesday, March 5, 2025 at the Red Bluff Office.
- E. **Report on AB2561**  
 Manager Vanderwaal and Attorney Clark reported Assembly Bill 2561 went into effect January 1, 2025, and it requires the Board of Directors to be informed of the status of open positions within the organization via Public Hearings at least once per year.

## **TCCA CHAIRMAN/VICE CHAIRMAN/DIRECTOR'S REPORTS**

### **ATTORNEY REPORT**

### **CLOSED SESSION**

**A. Conference with Legal Counsel-Existing Litigation [California Government Code Section 54956.9(d)(1)] Four Cases:**

**State Water Resources Control Board Bay-Delta Water Quality Control Plan Proceeding**

1. No Report

**PCFFA v. Ross (USDC E.D. Cal. Case No. 1:20-cv-00431-DAD-SAB) [2019 BiOps Lawsuit] 3:19-cv-07897**

2. No Report

**CNRA v. Ross (USDC E.D. Cal. No. 1:20-cv-00426-DAD-SKO) [2019 BiOps Lawsuit]**

3. No Report

**TCCA v. CA DWR (Superior Court of CA, County of Sacramento, No. 24WM000183) [2024 CEQA Lawsuit]**

4. No Report

**B. Conference with Legal Counsel – Significant Exposure to Litigation (Government Code 54956.9(d)(2)) – Govt Claims Act claim received July 29, 2024 from Marco Antonio Andrade Ramos et al**

1. No Report

**C. Public Employee Performance Evaluation (Government Code Section 54957) – Title: General Manager**

1. No Report

**OPEN SESSION**

The board re-convened to regular session at 10:35 a.m.

**ADJOURNMENT**

Chairman Dennis adjourned the meeting at 10:57am.

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Board Secretary  
William Vanderwaal

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Chairman  
Zach Dennis